



Sponsored by Other Worlds of Wonder

<http://www.owow.org> email: [cwpaganpride@gmail.com](mailto:cwpaganpride@gmail.com)

## 2019 VENDOR APPLICATION

Columbia-Willamette Pagan Pride welcomes and thanks you for your interest in participating in CWPPD. The vendor coordinator is Ellen. Many of you will recognize her from our previous CWPPD events as well as our many other OWOW functions. [www.owow.org](http://www.owow.org)

*Please note that the application and payment needs to be sent to Kanani. **Deadline to register is September 1st, 2019.** Mailing info at the bottom of the application page Email is: [vendors@owow.org](mailto:vendors@owow.org)*

Contained in this application packet is:

- ☑ Information **About the Festival**
- ☑ Instruction on **How to Apply**
- ☑ **General Product Guidelines**
- ☑ **Fee Schedule**
- ☑ A Description of **How the Marketplace Works**
- ☑ **The Application**

### **About the Festival**

Columbia-Willamette Pagan Pride Day (CWPPD) is a family oriented festival, which includes a marketplace for pagan oriented artisans and vendors. CWPPD is sponsored by Other Worlds of Wonder (OWOW), a 501c3 non-profit corporation and all profits made by the annual festival are used to produce future festivals or donated to recognized charities. CWPPD is the local branch of the International Pagan Pride Project, a nationally recognized 501c3, with events all across the country and around the world. (<http://www.paganpride.org>)

**Site:** The Marketplace provides outdoor spaces in Portland, Oregon's Oaks Amusement Park ([www.oakspark.com](http://www.oakspark.com)). The festival site consists of picnic areas 2-4 in the South Grove section of the park, with the Marketplace taking up area 2. Vendors will be placed in the 100x40 foot covered area and in the surrounding open areas. There will be other groups using Oaks Park and they will be welcome to come to our Marketplace and shop at our vendors.

**Date:** Columbia-Willamette Pagan Pride Day is held rain or shine. (9-15-2019)

**Hours:** The festival is open from 10 am to 5 pm, with load in starting at 8 am and load out to be finished by 6:00 pm.

### **How to Apply**

All product lines must be reviewed prior to being sold at Columbia-Willamette Pagan Pride Day. CWPPD defines a product line as "products which are similar in materials, means of construction, form, and function." All products must be appealing to the Pagan audience to which we serve. The only merchandise allowed is from artisan hand-crafters or individual resellers. Franchise resellers are not allowed (ie. Mary Kay, Scentsy, Partylite, etc.) unless you augment product line with pagan

products/themes as well. CWPP reserves the right to not approve any service or product that it determines to be dangerous.

**The Application:** Fill out the attached Vendor Application completely, **pages 4 and 5**, (incomplete applications will not be accepted). New vendors please submit application with a color representation of the products you will be selling stapled to the paper application or attached to your electronic submission.

**Sorry, NO FOOD products** that could be easily consumed on site are allowed to be sold due to Oaks Park guidelines. You are however encouraged to bring your own lunches, snacks and food for yourself for the day if you do not want to purchase food from the park.

**Blades:** If any vendor wishes to sell blades or athames, you **MUST** provide a peace tie to any customer who purchases said blade. Blades are not allowed in the main area of Oaks Park. All worn blades must be peace-tied. CWPPD would prefer vendors inform customers to take purchased blades directly to their vehicle.

**Consumer Product Safety Improvement Act:** All products made for children 12 years or younger, must comply with the federal Consumer Product Safety Improvement Act. Members who make children's products are encouraged to have their products tested. Some products, such as those with painted surfaces require testing and certification for lead content, and others may be added. Members are responsible for insuring that their products, including any commercial components used, conform to all safety standards and similar requirements, including the lead and, or phalates provisions of the CPSIA.

**Copyright Infringement:** Any and all licensed images, logos, names, characters, trademarks, etc, are to be unrecognizable in any product sold at CWPP. If, in the opinion of the Local Coordinators, a product is a blatant copyright infringement, the product will not be allowed for sale at Columbia-Willamette Pagan Pride.

**Lead Generation:** All Vendors are required to have products which are for sale at the Market. Booths with the sole purpose of lead generation will not be allowed; however, neither custom orders nor lead generation is discouraged.

**Offensive Materials:** No materials which are blatantly offensive, racially, ethnically, or sexually, shall be allowed for sale at Columbia-Willamette Pagan Pride Day.

**Hawking:** Not allowed at CWPPD.

**Drug Paraphernalia:** If, in the opinion of the Local Coordinators of CWPPD, the most prevalent use for a product may cause it to fall within the list of drug paraphernalia, as described in ORS 475.525, it will not be allowed for sale at the Columbia-Willamette Pagan Pride Day.

**Photography:** We try and have an onsite photographer to help photograph the event for advertising for future events. Any photos taken may be used by vendors to advertise for their own business. If you are uncomfortable with the photographer taking photos of your booth or do not wish to be in photographs please let us know.

## How the Marketplace Works

### Who May Sell:

**Who can sell in your booth:** If you are an artisan, Columbia-Willamette Pagan Pride Day requires that the person selling the product be the person who made it (i.e., a partner in, or sole proprietor of the business). Each applicant may have up to 2 helpers and must be listed on your application.

**Booth Set-Up:** The Market provides spaces only. Approved vendors supply their own table, booth/canopy, and displays. **All vendor booths must fit into a 10'x10' space.** All products must be kept within this space and behind the aisle markings. All booth tarps must be made of flame retardant material. Each booth must be identified to the public with a registered Market name in the form of a business sign. Electricity usage, depending on the location of the booth, is allowed and must be requested at the time of

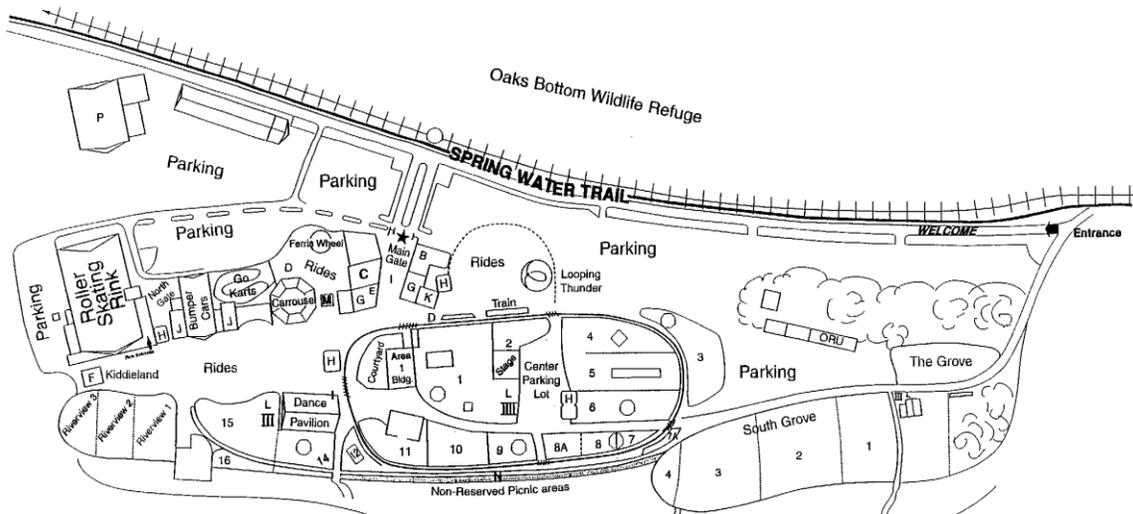
application. Vendor to supply extension cord, cord must be in good condition with no breaks.

**Fee Schedule:**

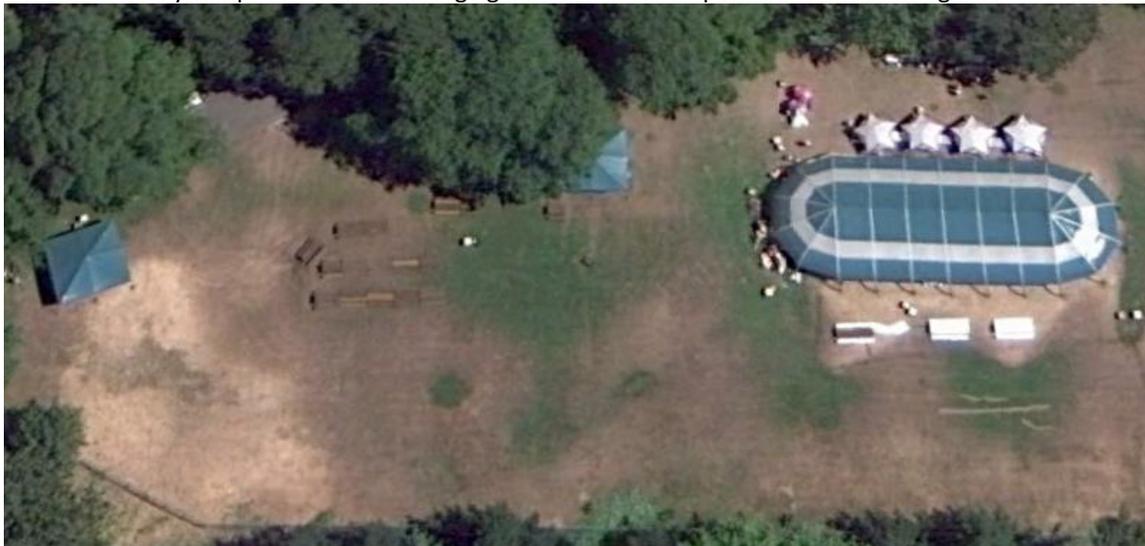
CWPPD employs a tiered fee schedule. For all tiers, there is a \$5 discount if received before Summer Solstice.

Inner ring of 100x40 ft tent:	\$75.00 (each spot is on a corner, therefore more selling area)
Outer ring of 100x40 ft tent:	\$55.00 (requires a pop up if it rains)
Over flow lawn space (on lawn):	\$45.00 (once all inner and outer ring spaces are sold)
Non-Profit Information tables (on lawn):	FREE

If you are a Non-Profit organization and wish to have booth space, you may NOT sell anything at your booth. If you wish to engage in any kind of fundraising activities, such as a raffle, that must be approved beforehand and full description of proposed activities must be included in your application.



Festival Grounds screen shot from Google Earth, the 4 star shaped patio umbrella were specific to the event on the day this photo taken. The large green and white striped oval is the vending area.



## CWPPD 2019 Vendor Application

Name:	
Business Name:	
Mailing Address:	
Business Address:	
Business Phone:	Cell Phone:
Email address:	
Website (if applicable)	
Type of items you plan on selling (new vendors please include color images of examples of your work):	
Names of people who will be working your booth (up to 2 helpers):	
1.	
2.	
<b>Do you need electricity (circle one):</b> <b>YES</b> <b>NO</b>	
<b>FEES FOR PARTICIPATING</b>	
<b>Vending space is outdoors.</b> All vendors must provide their own booth, tent, table, chairs, signage, and extension cords (if electricity is needed). Vendors must provide adequate weights to secure their tents from blowing away in case of high winds. Securing tents with stakes is strictly prohibited by Oaks Park. Event will be held rain or shine. Inner circle does not have to, but may have a topless canopy, all other locations need to provide their own canopy.	
Please list your top three choices of booth location by placing a 1, 2, and 3 on the corresponding line:	
\$70 Tent Inner Circle: _____ \$55 Tent Outer Circle: _____	
\$45 Back Lawn: _____	
Non-Profit Information booth (no sales): _____	
If you are a Non-Profit, please either submit your proof of non-profit status or provide a letter describing how you are a not-for-profit group to receive your free booth. Please describe your group below:	
_____	
_____	
_____	
<b>Method of Payment:</b> check # _____ money order # _____	
In the amount of \$ _____ Checks and Money Orders paid to: Other Worlds of Wonder	
Pay online: <a href="https://owow.org/events/columbia-willamette-pagan-pride-day-2019/">https://owow.org/events/columbia-willamette-pagan-pride-day-2019/</a>	
Conf # _____ Email: <a href="mailto:vendors@owow.org">vendors@owow.org</a>	
<b>Event is held at Oaks Amusement Park, 7805 SE Oaks Park Way, Portland, OR, 97202. On 9/15/2019</b>	
<b>Load in is at 8:00 am, load out must be completed by 6:00 pm. Hours of operation are 10am to 5:00pm.</b>	
<b>All vendors MUST complete those hours of operation to be invited back.</b>	
<b>Preferred: Email as attachment to: <a href="mailto:vendors@owow.org">vendors@owow.org</a> (application not set up to be fillable)</b>	
<b>Alternate: Snail Mail application to: Other Worlds of Wonder PO Box 68803 Portland, OR 97268</b>	

***I request permission to sell as a Vendor at the Columbia-Willamette Pagan Pride Day festival (CWPPD). I have read and agree to abide by all CWPPD's rules and policies as well as all federal, state and local laws, codes and regulations, to cooperate with market management and to pay the required fees. I***

*agree to indemnify and hold harmless CWPPD, Oaks Park, and their officers, directors, employees, representatives and agents, from and against all liability, claims, demands, losses, damages, levies and causes of action or suits of any nature whatsoever, arising out of or related to my activities at CWPP. Indemnification shall include, and CWPPD shall be entitled to recover, all reasonable attorney's fees and costs at trial and on appeal.*

*I certify that the products above are produced in accordance with all county, state and federal laws. I understand that I am required to file all business entity changes, including changes in partners listed on business, with CWPPD immediately.*

Signature \_\_\_\_\_

Date \_\_\_\_\_

**Liability for Loss or Theft:**

The owner or custodian of property of any kind brought to Columbia-Willamette Pagan Pride, either for exhibit or for other purposes, assumes as a condition of its admission to the event, all risk of and responsibility for its loss, damage, or theft. CWPPD does not employ any guards, security, or any other personnel to protect property on the grounds of the Columbia-Willamette Pagan Pride event. CWPPD and Other Worlds of Wonder staff and its officers, and volunteers cannot and will not accept responsibility or liability for any damage or injury resulting from theft, fire, the elements, accidents, or other conditions of causes, whether to exhibitors, property of concessionaires, vehicles on the grounds and articles left therein, or any property of any nature whatsoever. Exhibitors, concessionaires and others having property on the grounds during and after Columbia-Willamette Pagan Pride, should make their own arrangements for guarding and protecting their property.

**Weather Policy:** This is a rain or shine event and we require that you stay for the whole event unless a formal weather announcement is made by the Local Co-coordinators of Columbia-Willamette Pagan Pride. As stated above early break down will result in not being allowed back to future events.

**Acknowledgement**

**I hereby acknowledge I have read, understand, and agree to abide by the General Rules, Liability for Loss or Theft, and Weather Policy as a Vendor at the 18th Annual Columbia-Willamette Pagan Pride scheduled for September 15, 2019.**

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

***Thank you for being part of Columbia Willamette Pagan Pride. You are a valued part of the festival.***